**Instructions for Chinese GovernmentScholarship Information System(CGSIS)**

-ForApplicants Please carefully read the instructions before applying for thescholarship.

**Step1:**Visit“CSCStudyinChina”websiteandclick“ScholarshipApplicationfor

# Students” athttp://www.csc.edu.cn/studyinchina orhttp://www.campuschina.org

Registeranaccountthrough**[CREATEANACCOUNT]**andloginwithyouraccount.

**Step2**:**InputPersonalDetails.**Click“**EditPersonalDetails**”andfinishinputting personal details by filling in all the information, verifying and saving theinformation. After the completion of this section, return to the previous page by clicking“Finish” and start filling in your applicationinformation.

**Step 3**: **Select the correct “ProgramCategory”**. Please select Program Category **“TypeA”.**

**Step 4: Input the correct AgencyNumber**. Your Agency Number is:00006.

**ProgramCategory**and**AgencyNumber**aredirectlymatched,botharemandatoryfor onlineapplication.

After inputting agency number, the matched agency name will automatically showon the page. As **Program Category** and **Agency Number** are directlymatched, application processing authorities will not receive your online application ifthe program category or agency number are notcorrect.

# Step 5: Input ApplicationInformation

Next,pleasemoveontothesectionof“LanguageProficiencyandStudyPlan”and upload“SupportingDocuments”asrequested,thenclick“Submit”tocompletethe application.Checkeachpartofyourapplicationcarefullybeforesubmission.Please make sure that all the information and uploaded documents are valid andaccurate.

Whenapplicantsof“TypeA”applicationchoosethe“PreferencesofInstitutes”,system will automatically match the available universities according to the selected“Student Category,PreferredteachinglanguageandMajorApplyingfor”.Withanyinquiry concerning the available majors of each university, please visit the followingwebsite.

<http://www.campuschina.org/universities/index.html>

“Catalog of Discipline Field, First-level Discipline, Specialty” is available fromthe “Help”, applicants could download the file to identify the relation betweenDiscipline andMajor.

**Step 6**: **Once submitted, amendment cannot be made on “Personal Details”and “ApplicationInformation”**.Beforetheapplicationbeingprocessedbytheprocessing authorities,applicantcanrevokethesubmittedapplicationbyclicking“Withdraw”and edittheapplication.Afterrevokingtheapplication,applicantmustsubmitatsecond time after re-editing, or the application will not be processed. Once the applicationis processed, application cannot berevoked.

**Step 7**: Click” Print the Application Form” and download theform.

**Step8**:Submitscholarshipapplicationundertherequirementsofthedispatching authorities (or application processingagency)

China Scholarship Council never entrust any individual or intermediary agentto processChinesegovernmentscholarshipapplications.Kindlyremindthatallapplicants todirectlysubmityourscholarshipapplicationsthroughofficialdispatchingauthorities, avoiding being deceived. The website below is the only official website thatChina Scholarship Council publishing Study in China information, please do nottrust information from any other portals orsources.

<http://www.csc.edu.cn/studyinchina>(<http://www.campuschina.org/)>

# Notes:

Application with incorrect **Agency Number** will not beprocessed. Please use Firefox or Internet Explorer(11.0).

For applicants using Internet Explorer, please close the “compatible viewmode” function ahead ofediting.

Please fill in all application information in Chinese orEnglish.