

Annex1:

Application Procedures of the Chinese Government Scholarship (2016-2017 EU Window)

Chinese Government Scholarship (EU Window) is a full scholarship program set up by the Ministry of Education of China for European youth. The purpose of this program is to expand student exchanges between China and the European Union.

Are you eligible?

1. Applicants must be a citizen of a member state of the European Union and in good health.
2. Education background and age limit:
 - Applicants for undergraduate/bachelor programs must have senior high school diploma and be under the age of 25.
 - Applicants for postgraduate/master programs must have bachelor diploma and be under the age of 35.
 - Applicants for postgraduate/doctor programs must have master diploma and be under the age of 40.
 - Applicants for general scholar programs must have completed at least two years of undergraduate study and be under the age of 45.
 - Applicants for senior scholar program must have master's degree or above or hold academic title of associate professor or higher and be under the age of 50.

What is the deadline for application?

April 30th, 2016

Application

1. Fill in and submit the application form online first. Please read the "Instructions for online application" (Annex 2) carefully, visit and complete the *CSC Online Application System for Study in China* (<http://laihua.csc.edu.cn>), and then submit the printed version to the Mission of PR China to EU in Woluwe, Brussels, Belgium.
2. Application documents received after the deadline (April 30, 2016) will not be processed.
3. Application documents to the Mission of PR China to EU will not be returned.

4. Crucial documents such as original copies of diplomas, Foreigner Physical Examination Form as well as medical test reports must be properly kept by the applicants themselves.

Documents you must provide in the package:

The applicants must fill in and provide the following documents truly, correctly and completely (in duplicate: 1 original copy, 1 photocopy, *the two Foreigner Physical Examination Form are all copies).

1. **Application Form** for Chinese Government Scholarship (in Chinese or in English).
2. **Notarized highest diploma** (photocopy): Prospective diploma winners must submit official proof of student status by their current school. Documents in languages other than Chinese or English must be attached with notarized Chinese or English translations.
3. **Academic Transcripts**: Transcripts in languages other than Chinese or English must be attached with notarized translations in Chinese or English.
4. **A Study Plan or Research proposal in Chinese or English**. (A minimum of 200 words for undergraduates, 500 words for non-degree students, and 800 words for postgraduates.) written in Chinese or English.
5. **Recommendation letters**: Applicants for graduate programs or senior scholar programs must submit two letters of recommendation in Chinese or English from professors or associate professors. (not compulsory for language and bachelor applicants)
6. **Photocopy of Foreigner Physical Examination Form. Applicants planning to stay in China for more than 6 months must submit a photocopy of the Foreign Physical Examination Form completed in English** (the original copy should be kept by the applicant. The form designed by Chinese quarantine authority can be downloaded from <http://www.csc.edu.cn/laihua> or <http://www.campuschina.org>). The physical examinations must cover all the items listed in the Foreigner Physical Examination Form. Incomplete records or those without the signature of the attending physician, the official stamp of the hospital or a sealed photograph of the applicants are invalid. Please select the appropriate time to take physical examination as the result is valid for only 6 months.
7. **An empty envelope with your reliable address**: for posting the admission document to you if you are admitted. (a must)
8. Applicants for music studies are requested to submit a CD of their own works. Applicants for

fine arts programs must submit a CD of their own works which include two sketches, two color paintings and two other works.

9. Applicants with Admission Letter from designated universities should enclose the letter in the application package (not compulsory).
10. Applicants with valid HSK Certificate should enclose it in the application package (not compulsory).
11. Applicants under the age of 18 should submit the valid documents of their legal guardians in China.

NOTE: the above documents should be bound on top left corner(in duplicate). No application documents will be returned.